



# CMJA



## 19<sup>th</sup> TRIENNIAL CONFERENCE

**“Access to Justice in a  
Modern World”**



**4-9 SEPTEMBER 2022  
LABADI BEACH HOTEL  
ACCRA GHANA**

### **BROCHURE**

[www.cmja.biz](http://www.cmja.biz)

## Accra, Ghana

Accra is the capital city of modern day Ghana, in close proximity to the Atlantic Coast of West Africa. It was made the capital city in 1874, in the then Gold Coast, when the people of the Ga tradition, mainly fishermen, discovered the small town during their days of trading.

It is now the cultural hub of Ghana, drawing people not only from all the sixteen regions of the country but also from the international community. It is also the seat of Government, with a thriving democracy.

The population of Accra is estimated to be 4.2 million people. It is the host of many tourist sites such as the Kwame Nkrumah Memorial Park, built in memory of the 1<sup>st</sup> President of the Republic of Ghana; the Makola Market, which is a colourful bazaar; the Arts Centre, where artefacts and traditional items are displayed for easy access to foreigners who wish to patronise them.

Accra has developed into a modern city, capable of providing a blend of rich cultural heritage and modernity, to the satisfaction of all visitors.

## WELCOME MESSAGE FROM

### His Lordship the Chief Justice of Ghana

On behalf of the Judiciary of Ghana, I warmly welcome you to Accra, the venue for the 2022 Triennial Conference of the Commonwealth Magistrates and Judges Association. Undoubtedly, it is a rare privilege and honour for this country to host this all-important conference for the second time, the first being 2005.

The theme for the conference, *Access to Justice in a Modern World*, is most appropriate, bearing in mind that modernity calls for responsive approaches in the service of humanity. The effect and impact of the coronavirus pandemic (Covid-19 virus), which struck the entire world since the last quarter of 2019, have been far and wide. Judiciaries have not been spared. It introduced some challenges to justice delivery leading to the emergence of holding virtual court sittings, among others. These virtual court sittings have invariably become the new normal.

The 2022 Triennial Conference is therefore an important forum, which offers an opportunity for Judges and Magistrates to share experiences, knowledge and innovations in dealing with some of these challenges.

As we deliberate on the various sub-themes during the conference, I urge all delegates to take time off their busy schedules and explore the beautiful city of Accra and its environs, particularly the beaches and restaurants, and enjoy what is usually termed “the traditional Ghanaian hospitality”.

I sincerely look forward to welcoming you to Accra in September 2022. I also hope that those of you who can, will spend some time in the country after the conference to explore the variety of attractions that this nation offers.

Akwaaba to Accra.

His Lordship Chief Justice Anin Yeboah

## AIMS AND OBJECTIVES OF THE CMJA CONFERENCE

- To promote better understanding amongst judicial officers of all ranks and from all parts of the Commonwealth of judicial independence issues and to explore the approach to those issues in different parts of the Commonwealth;
- To promote greater awareness amongst the magistrates and judges of the Commonwealth, of international treaties and law relating to the development and access to justice, and to consider the practical application of that body of law;
- To enhance networking within the Commonwealth Magistrates’ and Judges’ Association on judicial developments.

# DRAFT PROGRAMME

(This Programme is subject to change)

SUNDAY 4 SEPTEMBER 2022							
CMJA Council meeting (by invitation only) Chief Justices Meeting (by invitation only) <b>Afternoon:</b> Registrations <b>Evening:</b> Welcome Reception							
MONDAY 5 SEPTEMBER 2022	TUESDAY 6 SEPTEMBER 2022						
<p style="text-align: center;"><b><u>Session 1</u></b></p> <p style="text-align: center;"><b>Opening ceremony and Procession of Flags</b></p> <p style="text-align: center;"><b><u>Session 2</u></b></p> <p style="text-align: center;"><b>Keynote Session</b></p> <p style="text-align: center;">Access to Justice in a Modern World</p> <p style="text-align: center;"><b><u>Session 3: Panel Session (Concurrent)</u></b></p> <p><b>3A:</b> Access to justice – mobile courts, virtual courts  <b>3B:</b> Access to justice –digitalising court systems</p> <p style="text-align: center;"><b><u>Session 4: Specialist Meetings</u></b></p> <p><b>A:</b> Corporate responsibility for environmental, business and human rights  <b>B:</b> Military Justice Transformation Project  <b>C:</b> Do Anti-Terrorism Laws Need To Be Harsher?  <b>D:</b> Specialist courts for family and youth cases  <b>E:</b> Adopting sentencing guidelines in criminal cases</p> <p style="text-align: center;"><b><u>Gender Section Meeting</u></b></p> <p style="text-align: center;"><b><u>Evening</u></b> (tbc)</p>	<p style="text-align: center;"><b><u>Session 5: Panel Session</u></b></p> <p style="text-align: center;">Latimer House issues about judicial independence post-Covid</p> <p style="text-align: center;"><b><u>Session 6: Panel Session (Concurrent)</u></b></p> <p><b>6A:</b> Is there sufficient gender equality and diversity in the judiciary?  <b>6B:</b> Do we learn the art of judging through osmosis or judicial education?</p> <p style="text-align: center;"><b><u>Session 7: Panel Session (Concurrent)</u></b></p> <p><b>7A:</b> Compulsion in (alternative) dispute resolution  <b>7B:</b> Community Violence Against Suspected Witches</p> <p style="text-align: center;"><b><u>Session 8 – CMJA Regional Meetings</u></b></p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <tr><td style="padding: 2px;">Africa – East, Central and Southern</td></tr> <tr><td style="padding: 2px;">Africa – West</td></tr> <tr><td style="padding: 2px;">Atlantic and Mediterranean</td></tr> <tr><td style="padding: 2px;">Caribbean</td></tr> <tr><td style="padding: 2px;">Indian Ocean</td></tr> <tr><td style="padding: 2px;">Pacific</td></tr> </table> <p style="text-align: center;"><b><u>Evening</u></b> (tbc)</p>	Africa – East, Central and Southern	Africa – West	Atlantic and Mediterranean	Caribbean	Indian Ocean	Pacific
Africa – East, Central and Southern							
Africa – West							
Atlantic and Mediterranean							
Caribbean							
Indian Ocean							
Pacific							
WEDNESDAY 7 SEPTEMBER 2022	THURSDAY 8 SEPTEMBER 2022						
<p style="text-align: center;"><b><u>Session 9: Panel Session</u></b></p> <p style="text-align: center;">Accessing traditional courts instead of civil courts</p> <p style="text-align: center;"><b><u>Session 10- Breakout Session:</u></b></p> <p style="text-align: center;">Access to Justice with delays, under-resourced buildings, overworked and underpaid judiciary and staff</p> <p style="text-align: center;"><b><u>Session 11: Panel Session (Concurrent)</u></b></p> <p><b>11A:</b> Prisoners – Are they humans or numbers?  <b>11B:</b> The protection of cultural heritage in conflict and disaster zones</p> <p style="text-align: center;"><b><u>Session 12: Breakout Session</u></b></p> <p style="text-align: center;">How safe is your job? Security of tenure for the judiciary</p> <p style="text-align: center;"><b><u>Evening:</u></b> (tbc)</p>	<p style="text-align: center;"><b><u>Session 13: Panel Session</u></b></p> <p style="text-align: center;">Are We Ever Off Duty? - Standards of judicial behaviour in private life”</p> <p style="text-align: center;"><b><u>Session 14: Learning Session</u></b></p> <p style="text-align: center;">“Lots To Read? – Learning Essential Speed-Reading Skills”</p> <p style="text-align: center;"><b><u>Session 15:</u></b></p> <p style="text-align: center;">General Assembly of the CMJA</p> <p style="text-align: center;"><b><u>Session 16:</u></b></p> <p style="text-align: center;">Closing Remarks by the new President CMJA                  And CLOSING CEREMONY</p> <p style="text-align: center;"><b><u>CMJA Council Meeting</u></b> (by invitation only)</p> <p style="text-align: center;"><b><u>Evening:</u></b> Gala Dinner</p>						
FRIDAY 9 SEPTEMBER 2022							
<b>Day out- Visit to Elmina Castle, Durbar of Chiefs and Cultural Performance</b>							

## CONFERENCE REGISTRATION DETAILS

The Conference will take place at the Labadi Beach Hotel. Complete the registration form online at [www.cmja.biz](http://www.cmja.biz) .

Places are **ONLY SECURED ON PAYMENT OF REGISTRATION FEES**. If we do not receive the payment at the time of registration or within 30 days, your place will be forfeited and made available to new registrants. Places at the Conference are made on a first come first served basis. We would therefore urge you to **BOOK AND PAY NOW TO AVOID DISAPPOINTMENT**. [www.cmja.biz](http://www.cmja.biz)

	<b>EARLY DISCOUNT RATE</b> until 15 May 2022	<b>NORMAL RATE</b> After 15 May 2022	<b>LATE RATE</b> After 1 September 2022
CMJA Individual Member Fee	GBP £575	GBP £625	GBP £725
Full Delegate Fee	GBP £675	GBP £725	GBP £825
Ghana Delegate Fee	GBP £400	GBP £400	GBP £400
Accompanying Guest Fee	GBP £400	GBP £400	GBP £400
Day Delegate Fee (per day) <i>(only available for local delegates )</i>	GBP £175 (per day)	GBP £175 (per day)	GBP £175 (per day)
Day out	GBP £85	GBP £85	GBP £85

- **Early Discount rate:** To qualify for the early discount rate your Registration and Payment must be received by **15 May 2022**. All registrations will be acknowledged within 3 working days of receipt by email. If you do not receive confirmation please advise the CMJA.
- **CMJA Individual Member Fee:** Current paid up Individual Members of the CMJA who have paid a membership fee prior to 4 August 2022 are eligible for the CMJA Members discount. New Members who join for three years or more will benefit from the discount if joining at the time of registration. This Fee includes all benefits of Non-Members Delegates Rate (see below) and a certificate of attendance, sent after the conference.

**Join the CMJA now as an Individual Member for three years or more and benefit from the Discount!**

Go to [www.cmja.org/individuals/](http://www.cmja.org/individuals/), or contact [info@cmja.org](mailto:info@cmja.org) for details

**Non-Member Delegate Fee includes:** Attendance at opening ceremony; entrance to all conference sessions; receipt of Conference documentation, access to the Delegates Area on the Conference Website ([www.cmja.biz](http://www.cmja.biz)) for papers distributed during the event; lunch and refreshment breaks on 5-8 September 2021; attendance at welcome reception, evening functions and closing dinner; post conference papers (accessible online on the CMJA's conference website: [www.cmja.biz](http://www.cmja.biz) from the beginning of the Conference).

- **Accompanying Guest Fee includes:** Attendance at Opening ceremony; Attendance at welcome reception, evening functions and closing dinner; Participation in the accompanying guest's programme of tours.
- **Day Delegate Fee (local delegates only) includes:** Attendance at working sessions, refreshment breaks and lunch on the day(s) paid for; Receipt of Conference documentation and any additional papers distributed on the day(s) of attendance. Day Delegates can only register for a maximum of two days during the conference (excluding the Day Out).
- **Day out on 9 September 2022:** Participants will travel to Elmina Castle. It is the oldest trading post in Sub-Saharan Africa. It was built by the Portuguese in 1482 and captured by the Dutch in 1637. Today, Elmina Castle is preserved as a Ghanaian national monument and it was designated as a World Heritage Monument under UNESCO in 1972 but it was also a major slave trading fortress. Elmina town is also a picturesque fishing town. The trip will include a Durbar of Chiefs and a Cultural performance. Lunch included.



## CONFERENCE REGISTRATION PAYMENT

All registration fees need to be paid **IN ADVANCE TO THE CMJA** in GBP £ (see registration form for details). Places are **ONLY SECURED ON PAYMENT OF REGISTRATION FEES**. If we do not receive the payment at the time of registration or within 30 days, your place will be forfeited and made available to new registrants. All bank charges are the responsibility of the payee and must be paid at source. Any shortfalls will be charged on site if not covered in the original payment. If paying by bank transfer, please include the **SURNAME OF THE DELEGATE** as the reference on py of the transfer instructions.

### CONFERENCE CANCELLATION POLICY

Up to 90 days prior (10 June 2022) full refund less bank charges and admin fee of £30

Up to 60 days prior (10 July 2022) less bank charges and cancellation charge of £90

Less than 60 days before start of conference – no refund

## ACCOMMODATION

Accommodation has been arranged with the following hotels. **Delegates are responsible for making their own hotel arrangements and payment directly with the Hotel**. The CMJA cannot arrange hotel accommodation for delegates. Please refer to the terms and conditions on the hotels' websites. Please note that the hotel rates are **all in US Dollars** which is the currency payments have to be made in.

### Labadi Beach Hotel (Conference Hotel)

<https://www.legacyhotels.co.za/hotels/labadi-beach-hotel>

Room Rates start at US\$235 for single occupancy and US\$265 for double occupancy. All rooms rates include taxes and bed and breakfast. Please quote: **CMJA Conference** to benefit from discount rates when booking your accommodation. Contact: Mavis Opoku Please email: [mopoku@labadibeachhotelgh.com](mailto:mopoku@labadibeachhotelgh.com)

### La Palm Royale Beach Hotel (2mns from Conference Hotel)

<http://lapalmroyalbeachhotel.com/>

Room Rates start at US\$180 for single occupancy and US\$200 for double occupancy. All rooms rates include taxes and bed and breakfast. **Please quote: CMJA Conference** to benefit from the discount rates when booking your accommodation. Contact: Joyce Brako email address: [lapalmres@gbghana.net](mailto:lapalmres@gbghana.net)

### Swiss Spirit Hotel and Suites Alisa (22mns from Conference Hotel)

[https://www.swisspirithotels.com/hotels\\_details.php?slug=alisa-accra](https://www.swisspirithotels.com/hotels_details.php?slug=alisa-accra)

Room Rates start at US\$140 for single occupancy and US\$ 160 for double occupancy. All rooms rates include taxes and bed and breakfast. To benefit from discount rates when booking your accommodation: **CMJA Conference**, please email: [reservations@alisahotels.com](mailto:reservations@alisahotels.com)/[g.adams@alisahotels.com](mailto:g.adams@alisahotels.com)

### Accra City Hotel (22mns from Conference Hotel)

<https://www.accracityhotel.com/>

Room Rates start at US\$140 for single occupancy and US\$160 for double occupancy. All rooms rates include taxes and bed and breakfast. Early Bird rates apply until 31 July 2022. Please quote: **COMMAJU0921** when booking to benefit from discounted rates: Please Email: [reservations@accracityhotel.com](mailto:reservations@accracityhotel.com)

### Airport View Hotel (23 Mns from Conference Hotel)

<http://www.airportviewhotel.net/>

Room Rates start at US\$100 for single occupancy and US\$110 for double occupancy. All rooms rates include taxes and bed and breakfast. There are a limited number of rooms available at this hotel. PLEASE QUOTE: **AVH Judges** to benefit from discount rates when booking your accommodation. [marketingmanager@airportviewhotel.net](mailto:marketingmanager@airportviewhotel.net)

## **Fiesta Royale Hotel (29mins from Conference Hotel)**

<https://fiestahospitality.com/>

Room Rates start at US\$150 for single occupancy and US\$170 for double occupancy. All rooms rates include taxes and bed and breakfast. Booking requests must emailed to [reservations@fiestahospitality.com](mailto:reservations@fiestahospitality.com) with “**CMJA Conference**” as reference to benefit from the discount.

## **ACCOMPANYING GUEST PROGRAMME**

The Local Organising Committee has arranged an interesting programme for accompanying guests which will include an orientation tour of Accra providing an insight into the history, culture and artistry of Ghana as well as a visit to Akosombo and Dodi Island.

## **IMPORTANT INFORMATION**

### **GETTING THERE**

The nearest airport to the conference is Kotaka International Airport. There are regular connecting flights to Accra and over 20 airline companies fly into Accra, including British Airways, Air France, KLM, Delta Airways, Emirates, Qatar Airways, Brussels Air, South African Airways, Turkish Airways. A full list is available on:

<https://www.gacl.com.gh/airlines-2/>

### **PASSPORT AND VISA**

We are presently discussing possible visa concessions with the government of Ghana, and the information will appear on the website in due course. In the meantime, please ensure that you provide all the relevant information on the Registration form so we have all the information to report to the Ghana authorities.

You may also require **transit visas if you are travelling through a third country** to Ghana. Please ensure that you have all relevant transit visas before departing and please apply for these visas in plenty of time. The CMJA cannot provide any assistance with transit visas to/from Ghana.

### **LETTER OF INVITATION**

Letters of invitation, including a letter from the Immigration authorities confirming the visa exemption (see above) will **ONLY BE ISSUED** after payment is received from registered participants. Please note that such an invitation is intended to help potential participants raise travel funds. It is not a commitment on the part of the conference or the CMJA to provide financial support or a guarantee that the host nation will issue the necessary visas.

### **DIETARY REQUIREMENTS AND SPECIAL NEEDS**

Please advise the organisers of any special requirements on the registration form and note that some requirements may be subject to charges.

### **COVID 19 REQUIREMENTS**

It is the responsibility of the delegates to ensure that they are compliant with all requirements in the host country in relation to vaccinations, social distancing and testing for COVID 19 pre travel to/from Ghana and via any transiting country. The CMJA and Local Organising Committee will make every effort to ensure safety during the Conference. Delegates and Accompanying Guests are expected to comply with the criteria under the Precautionary Measures on COVID 19 for registration for the Conference (see [www.cmja.biz](http://www.cmja.biz) for further information). Currently (March 2022) all third country travellers (except for residents of Ghana) are required to have been fully vaccinated. They are also required to take a mandatory PCR test prior to departure (within 48 hours of departure). On arrival you will be required to take a mandatory PCR Test (Cost: US\$150 for non ECOWAS members- ECOWAS Members: US\$50). These requirements are subject to change and therefore you will need to check with your Ghana Embassy/High Commission regarding COVID 19 policies.

You may also require PCR or Antigen/Lateral Flow Tests **if you are travelling through a third country** to Ghana. Please ensure that you comply with the regulations of the third country. The CMJA cannot assist with any requirements for transiting passengers.

### **TRANSPORT TO/FROM AIRPORT**

Transport from the airport will be available on Friday 2 September, Saturday 3 September and Sunday 4 September 2022. At any other time, you can arrange for a pickup from the airport via the hotels.

### **TRANSPORT TO/FROM THE CONFERENCE**

The LOC has organised transport from between the hotels and the Labadi Beach Hotel for the Conference days. Further details on timings for transport will be provided nearer the date.

### **CERTIFICATE OF ATTENDANCE**

The certificates will be sent after the conference to all paid up CMJA Individual Members who participate. If you are interested in Individual Membership, please contact the CMJA.

### **DRESS CODE**

During working sessions, dress code will be lounge suit. National dress/lounge suit is appropriate for evening functions including the Gala Dinner. During the Accompanying Guest programme and Day Out casual clothes are recommended

### **INSURANCE**

The organisers will not assume responsibility for possible accidents or incidents at the conference or for travelling to/from the conference or for any cancellations or postponement of flights due to travel restrictions imposed for COVID 19 or other reasons. Participants must obtain travel insurance (medical, personal and luggage) in their home countries prior to departure.

### **CURRENCY**

The currency for Ghana is the Cedi, which comes in denominations of GH¢200, GH¢100, GH¢50, GH¢20, GH¢10, GH¢5 and GH¢1. Coins come in denominations of 1 GH¢ and 50p, 20p, 10p, 5p & 1 pesewas. Credit/debit cards are accepted by most hotels and a few shops. Foreign currency can be freely exchanged at any forex bureau in the country. Rates of exchange are posted daily by banks and forex bureaus. Payments for hotels will be charged in US\$. Please check the rates on [www.xe.com](http://www.xe.com) or with your bank.

### **TEMPERATURES DURING SEPTEMBER**

Temperature in Ghana at this time of the year is between 25- 30C or 80--85F. The climate of Ghana is tropical but temperatures is slightly cool with the raining season beginning from April through to October.

### **TOURIST INFORMATION**

Ghana is endowed with a unique natural landscape, which ranges from the savannah in the north, the forest zone in the centre and west, the mountains in the east and coastal plains in the south. There are beautiful tourist sites across the regions.

### **PRE AND POST CONFERENCE TOURS**

For further information on pre and post conference tours in Ghana, please see the CMJA Conference website [www.cmja.biz](http://www.cmja.biz) in due course.

### **DIGNITY AND RESPECT POLICY**

At its educational events, the CMJA seeks to create a safe and productive environment for everyone, irrespective of race, gender, gender identity and expression, age, sexual orientation or disability. Participants in the Conference are expected to comply with the CMJA's Dignity and Respect Policy (see [www.cmja.biz](http://www.cmja.biz)) for further details.

### **DATA PROTECTION/ PRIVACY POLICY**

The CMJA makes every effort to protect the data it holds on delegates and accompanying persons in the run up and during the Conference. It will need to provide the Immigration authorities in Ghana with the following information: passport details/date of birth/nationality/gender/current country of residence/full name and address for each delegate and accompanying person. This information will be held by the CMJA for up 4 months following the Conference in order for it to complete all its administrative and financial requirements of the Conference including the issuance of certificates of attendance.

The CMJA will also be producing a list of delegates and accompanying guests (title, name, country and position only). This will appear in the secure area of the Conference website at the beginning of the Conference and will remain on that website for up to 100 days after the conference. Thereafter all details will be deleted from the website. In accordance with UK law, the CMJA will not share your personal details with any third parties other than people directly associated with the conference (which may include the organisers of events held during the Conference) and the Immigration Services for entry requirements. Please ensure you answer **all boxes** on the Registration form to ensure that the CMJA is able to comply with data protection information. The CMJA's privacy policy is available on the CMJA's website at: [www.cmja.org](http://www.cmja.org)

The CMJA may use photos during the Conference and may record some of its sessions. Please ensure that you provide your permissions for the use of your photo, video that may appear in the CMJA publications or on the CMJA's website.

#### **DISCLAIMER**

Please note that space is limited at the Conference venue, Accompanying Guest Tour and Day Out so Registrations will be allocated on a first come, first served basis and on the basis of receipt of fees. The organisers will not assume responsibility for any visa refusals or delays that lead to the cancellation of attendance or non-appearance at the Conference and no refunds will be issues in this case. The organisers will **not** assume any responsibilities for any changes to travel restrictions or for cancellations due to positive testing due to COVID 19. The organisers reserve the right to amend or cancel the event or amend the terms and condition of registration where deemed necessary. They also reserve the right to withdraw any invitation to attend the Conference. The CMJA also reserves the right to change /or substitute events advertised in the programme.

In the event of cancellation of the conference, a full refund of any registration fees less admin cost will be paid but the organisers will accept no further liability.



**TO DONATE TO THE FUND OR FOR FURTHER INFORMATION**  
[www.cmja.info](http://www.cmja.info) or email: [kbrewer@cmja.org](mailto:kbrewer@cmja.org)



# REGISTRATION FORM

## CMJA Triennial Conference 2022

### “ACCESS TO JUSTICE IN A MODERN WORLD”

4- 9 September 2022

*Please fill in the boxes where highlighted*

**Please complete a separate form for each delegate and post or email to:**  
**Address:** CMJA, Uganda House, 58-59 Trafalgar Square London WC2N 5DX  
**Tel:** +44 (0)207 976 1007 - Whatsapp: +44 (0) 7554498899  
**Email:** [jo.twyman@btinternet.com](mailto:jo.twyman@btinternet.com)  
**Please complete this form or alternatively register online at [www.cmja.biz](http://www.cmja.biz)**

#### PERSONAL DETAILS

*(If completing form online please start typing in the shaded areas. They will expand to fit your text)*

<b>Title</b> <i>(As you wish it to appear on your Conference badge)</i>					
<b>Family Name:</b> <i>(as it appears on your passport)</i>					
<b>First and Middle Name(s)</b> <i>(as they appear on your passport)</i>					
<b>Passport Number**:</b> <small>This MUST be the passport you are travelling with</small>				<b>Place of Issue:</b>	
<b>Country of Passport- Nationality**:</b>		<b>Date of Birth**:</b>			
<b>Date of Issue of Passport**:</b>		<b>Date of Expiry**:</b>			
<b>Country of Residence**:</b>					
<b>Address:</b>					
<b>Post code</b>					
<b>Country</b>					
<b>Judicial Position</b>					
<b>Telephone*:</b> <small>(please provide full international telephone number including country and local codes)</small>	+	<b>Gender **:</b>			
		Male:			
		Female:			
<b>Email*:</b>					

\* Please note that it is **essential** that you provide a valid email address as all correspondence will be by email

\*\*This is essential information required for the CMJA's report to Immigration authorities for visa purposes.

#### ACCOMPANYING GUEST: Names should be entered as they appear on the passport:

<b>Family Name:</b> <i>(as in passport)</i>		<b>First and Middle Name (s)** :</b> <i>(as in passport)</i>	
<b>Gender**:</b>	Male	<b>Title (For Badge):</b>	
	Female		
<b>Passport number**:</b> <small>This MUST be the passport you are travelling with</small>		<b>Date of Issue of Passport**:</b>	
<b>Country of Passport**:</b>		<b>Date of Expiry of Passport**:</b>	
<b>Country of Residence**:</b>		<b>Date of Birth**:</b>	

\*\*This is essential information required by the Immigration authorities for visa and immigration purposes. Without this information the authorities cannot process your application for a visa (see data protection policy in brochure)

#### SPECIAL REQUIREMENTS *(if special meals need to be prepared, delegates will be charged for all extra costs).*

*Please specify below the nature of any dietary or other special requirements:*

<b>Delegate</b>		<b>Accompanying Guest</b>	
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If you or your accompanying guest requires special assistance, please provide details of this to the CMJA at the address above.

**PANEL SESSION 3** (Please only **TICK ONE OPTION**)

<b>3A:</b> Access to justice – mobile courts, virtual courts		<b>3B:</b> : Access to justice –digitalising court systems	
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**SPECIALIST MEETINGS:** (Please only **TICK ONE OPTION**)

<b>A:</b> Corporate responsibility for environmental, business and human rights		<b>B:</b> Commonwealth Military Justice Transformation Project	
<b>C:</b> Do Anti-Terrorism Laws Need To Be Harsher?		<b>D:</b> Specialist courts for family and youth cases	
<b>E:</b> Adopting sentencing guidelines in criminal cases			

**PANEL SESSION 6**(Please only **TICK ONE OPTION**)

<b>6A:</b> Is there sufficient gender equality and diversity in the judiciary?		<b>6B:</b> Do we learn the art of judging through osmosis or judicial education?	
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**PANEL SESSION 7** (Please only **TICK ONE OPTION**)

<b>7A:</b> Compulsion in (alternative) dispute resolution		<b>7B:</b> Community Violence Against Suspected Witches	
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**PANEL SESSION 11** (Please only **TICK ONE OPTION**)

<b>11A:</b> Prisoners – Are they humans or numbers?		<b>11B:</b> The protection of cultural heritage in conflict and disaster zones	
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**ARRIVAL/DEPARTURE DATES:** (Required for Immigration Purposes only)\*\*  
(alternatively email Jo Twyman with full details when booked)

Arrival Date:		Departure Date:	
Flight Arrival Time:		Flight Departure Time:	
Port of Entry:			

**REGISTRATION FEES****YOU WILL BE REMOVED FROM REGISTRATION IF PAYMENT NOT RECEIVED WITHIN 30 DAYS OF RECEIPT OF THIS FORM**

Category	Up to 15 May 2022		16 May 2022- 1 September 2022		From 1 September 2022		Amount payable
CMJA Individual Member	£ 575		£ 625		£ 725		
Full Delegate	£ 675		£ 725		£ 825		
Ghanaian Delegate	£ 400		£ 400		£ 400		
Accompanying Person	£ 400		£ 400		£ 400		
Day Delegate Registration ( <i>only available for local delegates</i> )	£ 175 (per day)		£ 175 (per day)		£ 175 (per day)		
Day Out ( <i>please indicate how many people</i> )	£ 85 per person	1pers 2pers.	£ 85 per person	1pers 2pers.	£ 85 per person	1pers 2pers.	
Voluntary Contribution to CMJA Endowment Fund. If you would like to make a donation to the CMJA Endowment Fund (£10 or any other sum would be welcome)							
<b>Total Amount Due</b>							
Day Delegate- please tick which day you will be attending:	05/09		06/09		07/09		08/09

**Please indicate below which Hotel you have reserved: [Both required for Immigration Purposes ONLY]\*\***

Swiss Spirit Hotels and Suites		Accra City Hotel	
Airport View Hotel		Fiesta Royal Hotel	
Labadi Beach Hotel		La Palm Beach Hotel	
		Other: Please specify:	

**PAYMENT TYPE:** Please select one of the following payment options:

<b>By Cheque</b>		I enclose a GB£ cheque, payable to CMJA
<b>By Electronic Invoice</b>		Please send an email to <a href="mailto:Info@cmja.org">Info@cmja.org</a> to request an electronic payment invoice. This can be paid with a Credit/Debit card
<b>By Debit/Credit Card</b>		Payment can be made online at : <a href="http://www.cmja.biz">www.cmja.biz</a> or by phone, 0044(0)2079761007, between 10.00-16.00hrs – GMT Monday – Friday
<b>By Bank Transfer</b>		<b>PLEASE CONTACT THE CMJA OFFICE FOR BANK DETAILS</b>
<i>I have transferred the total amount due and <u>attach a copy of the bank transfer details</u> and have ensured that I have paid for all charges. <b>PLEASE ENSURE YOUR SURNAME AND REGISTRATION NUMBER IS ON ANY TRANSFER PAYMENTS MADE SO THAT WE CAN IDENTIFY YOU EASILY</b></i>		

## TERMS AND CONDITIONS

<input type="checkbox"/>	I accept the Terms and Conditions of Registration for the CMJA Triennial Conference
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### **Terms and Conditions:**

*I understand and agree that my details (and my accompanying guest details, where applicable) will be provided to the Immigration Authorities;*

*I have read and understood the **Privacy Policy** of the CMJA, the **Dignity and Respect Policy** and agree to comply with the **Precautionary Measures under COVID 19** (see [www.cmja.biz](http://www.cmja.biz) for information);*

*I understand and agree for my details (and my accompanying guest details – where applicable) to be shared between the CMJA Secretariat, the Conference Organiser and the Local Organisers for:*

*(a) the purposes of the administration of the Conference (including special requirements, dietary or otherwise)*

*(b) invitations to events during the Conference;*

*(c) the issuance of certificates of attendance (where applicable) after the Conference is concluded.*

## DATA PROTECTION INFORMATION

**Tick as appropriate:** This needs to be completed in order for us to comply with UK data protection laws

<input type="checkbox"/>	I agree that my name, country, judicial position and title to be included on the participation list for this conference published in the secure delegate area of the conference website.
<input type="checkbox"/>	My Accompanying Guest agrees to their name being included on the participation list this conference published in the secure delegate area of the conference website.
<input type="checkbox"/>	I agree for my details to be used in marketing for future events by the CMJA.
<input type="checkbox"/>	I agree for photos/videos taken during the conference to be used by the CMJA in their publications and on the website
<input type="checkbox"/>	I agree for the CMJA Secretariat to pass my details onto CMJA Endowment Trust and Trustees so that they might contact me in relation to donations or news from the Trust.

**PLEASE ENSURE THAT YOU HAVE SUBMITTED ALL THE ESSENTIAL INFORMATION REQUIRED WHEN REGISTERING (see conditions in Brochure)**

## **CONFERENCE CANCELLATION AND NO SHOW POLICY**

*If you have paid your registration fee but do not turn up or participate in the Conference for whatever reason you will have deemed to have cancelled your participation and no refund will be given.*

**Up to 90 days prior (10 June 2022) full refund less bank charges and an admin charge of £30.**

**Up to 60 days prior (10 July 2022) less bank charges and cancellation charge of £90.**

**Less than 60 days before start of conference – no refund.**

CMJA reserve the right to amend or cancel the event or to amend the terms and condition of registration where deemed necessary. In the event of cancellation of the conference, a full refund of any registration fees less admin cost will be paid but the organisers will accept no further liability.